



Baker Harding Holiday Request Form

Complete the details of your holiday request below and email, fax or post it to us giving us as much notice as possible.

Name:

Dates Required:

Total Number of Hours Required:

Signed: _____

Email: wages@bakerharding.co.uk

Fax: 0113 2361651

Post: 2 Church Lane, Pudsey, Leeds, LS28 7BD

For Office Use Only

Amount Accumulated:

Amount Required:

Amount Remaining:

Authorised Yes No